

**(DRAFT)**  
**Minutes of Meeting**  
**BOARD FOR CONTRACTORS**  
**INFORMAL FACT-FINDING CONFERENCES**  
**September 28, 2010 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

H. Bailey Dowdy, Board member, presided. No other Board members were present.

Dean Weston Ricks and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Warren C. White  
t/a White's General Contracting  
File Number 2010-02925  
(NO DECISION MADE)

White – R  
Janet Royal - C  
Mary Trueheart - C

2. Jack B. Gifford  
t/a Jack B. Gifford Builder  
File Number 2010-02673  
(NO DECISION MADE)

None

3. Maximum Mechanical HVAC Services, LLC  
File Number 2010-02729  
(NO DECISION MADE)

Charles Prat - R

4. Virginia Gardens & Hardscapes LLC  
File Number 2010-02833 (Disc)  
(NO DECISION MADE)

Anton Saa - C

5. Jimmy Ball Construction Company Inc.  
File Number 2010-04223 (Disc.)  
(NO DECISION MADE)

Jimmy Ball – R – by phone  
Robert Cruise – C

6. R N Contracting LLC  
File Number 2010-05240 (Disc.)  
(NO DECISION MADE)

Tracy Cook – R

The meeting adjourned at 2:40 p.m.

BOARD FOR CONTRACTORS

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Dorothy L. Wood, Chairman

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Gordon Dixon, Secretary

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Custodian of Records